



# Welcome to the PC!

## PC Class Representative Meeting # 1

### Quarter 2/2019

April 10, 2019





# หัวข้อประชุม

1. แนะนำผู้ประสานงาน Level ให้นักเรียนทราบ
2. ชี้แจงหน้าที่และความรับผิดชอบ
3. ติดตามงานหน้าที่รับผิดชอบ
4. เรื่องอื่นๆ
  - กำหนดการสอบกลางภาค Q2/2019
  - กำหนดการรายงานตัวเข้า MUIC สำหรับ PC4 \*\*
  - วันหยุดราชการ
  - Math Clinic
  - การยื่นเอกสารสมัครสอบเพิ่มเติม
  - รายละเอียดการเปลี่ยน Major
  - บัตรนักเรียน [บัตรหาย/บัตรแทน]
  - ช่องทางการติดต่อสำนักงาน PC:  
[Email [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)]
  - Counseling



# หน้าที่และความรับผิดชอบ

- ประสานงานกับเพื่อนในห้องเรียนเรื่องต่างๆ เช่น การ Make up และ Cancel การส่งเอกสารเพิ่มเติม
- แจ้งการชำระค่าของอุปกรณ์ต่างๆ ภายในห้องเรียน
- เป็นสื่อกลางในการประสานงานระหว่างเจ้าหน้าที่และเพื่อนในห้อง
- หาผู้ช่วยหรือรองตัวแทนนักเรียนเพื่อช่วยในการประสานงาน และแจ้งชื่อภายในวันที่ **10 เมษายน 2562** ทาง LINE ของพี่ Staff ประจำ Level



# Introducing PC Staff Coordinators



**PC 1**

Sudaporn- Tik  
LINE ID: gussen2000



**PC 2**

Sutasinee - Yuu  
LINE ID: goyuki



**PC 3**

Sarin- Pang  
LINE ID: pang\_suklerd



**PC 4**

Narirat- Kik  
LINE ID: nariat\_kik



**MP**

Chonnakan - Mum  
LINE ID: mumzie

**PC Contact Information**

Email: [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)  
Tel: 02-700-5000 ext. 1762  
Mobile: 083-995-7107, 089-550-7478



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# MUIC Entrance Examination



- ส่งเอกสารการสมัครและชำระค่าธรรมเนียมการสมัครสอบด้วยตนเองที่ จุดรับสมัครอาคารอติตยาทร ชั้น 1 ตั้งแต่วันที่ **18 เมษายน - 1 พฤษภาคม 2562 เวลา 8.00 - 16.00 น.**  
[วันเสาร์ เวลา 9.00 - 15.00 น.]  
โดยผู้สมัครต้องแต่งกายชุดนักเรียน หรือชุดสุภาพ
- กำหนดการสอบ **วันเสาร์ที่ 11 พฤษภาคม 2562.**



**MUIC Admissions Office is on 3<sup>rd</sup> Floor,  
Aditayathorn Building**





## PC Current Student Retaking MUIC Entrance Examination on May 11, 2019: IELTS/TOEFL/SAT Result Returning Policy

- A PC current student who wish to obtain the IELTS/TOEFL/SAT Result Report to apply for MUIC Entrance Examination during **April 18 – May 1, 2019** MUST submit a request for an **official COPY** of the result report to [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th).

*Once the request has been received, the applicant will be appointed to collect the document at the office of PC.*



## Deferral PC Interview [Quarter 3/2019: June 17 – August 23, 2019]

- An eligible PC Interviewee who cannot be present at the actual PC Interview date on **Saturday, June 8, 2019** MUST submit a request for a *deferral interview* to [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th) after receiving the MUIC Entrance Examination result on June 4, 2019 at 1:00 PM.

*Once the request for a deferral interview has been received, the applicant's interview will be rescheduled to another date and time!!!*





# PC Service Channels

## 1. **WALK-IN**: PC Office and Service area/PC Library



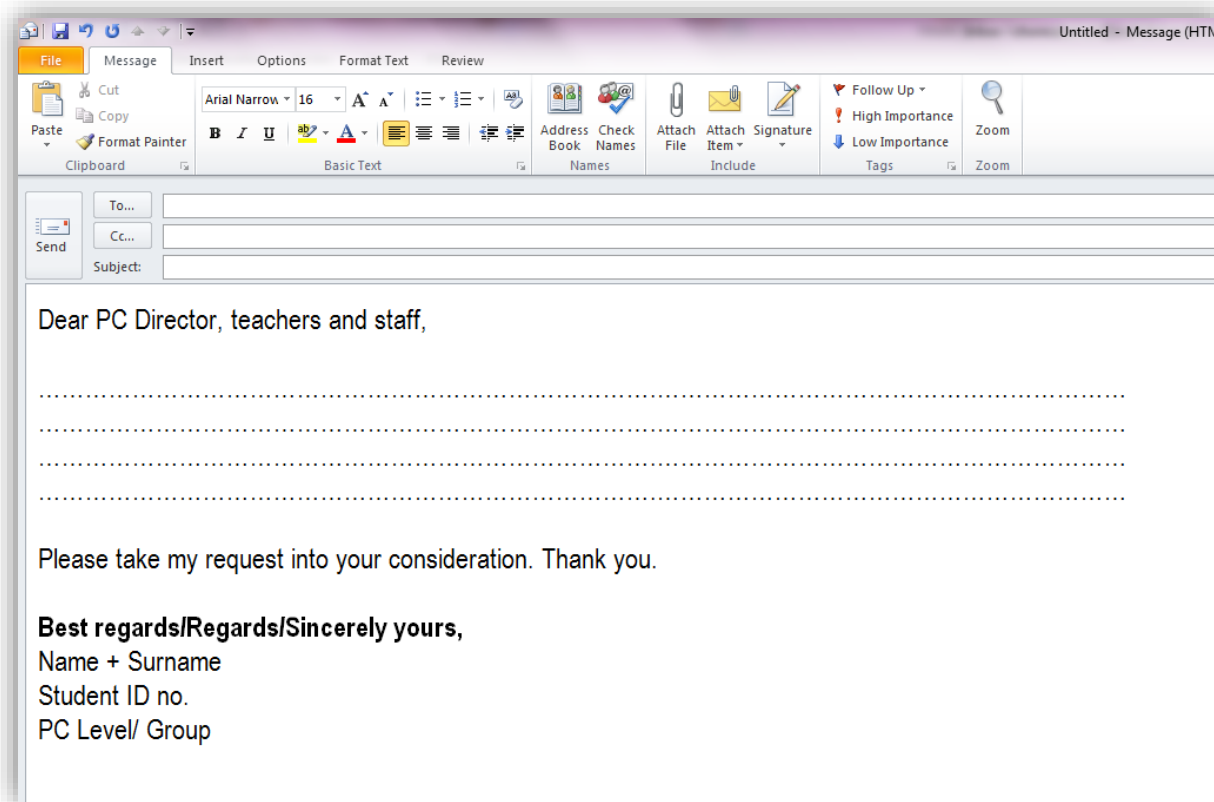
**PC office Operating Hours:  
8:00 am. – 5:00 pm.**





# PC Service Channels

## 2. **Email:** [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)



- Leave takings
- Emergency cases
- Certified letter request
- Other inquiries

Only URGENT/SEROUS matters!  
For GENERAL queries, please go for [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)  
**DO NOT DRAG ANY OF YOUR FRIENDS IN WITHOUT NECESSITY**







# PC Service Channels

## First Aid Room at Aditayathorn building



First Aid room is at A216 2nd floor Zone B  
available from T2/2017-2018 onwards  
Nurse service is available  
from 9.00 A.M. - 5.00 P.M.



For basic medical needs at MUIC building 1,  
please contact The Office of Student Affairs  
(1st floor, building 1)

OR

The Office of Preparation Center  
for Languages & Mathematics  
(1<sup>st</sup> floor, MUIC Building 2)



## 3. First Aid Spots





## 4. Printing Service

### 5<sup>th</sup> Floor MUIC Building



### Student Card



### 2<sup>nd</sup> Floor Aditayathorn Building



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# PC HOLIDAYS

**Apr 12 -16**

**May 6/9/20**

**Check Make-up Class Schedule!**



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# Math Clinic



ติดต่อสอบถามและลงทะเบียนได้ที่สำนักงาน  
PC ชั้น 1 อาคาร MUIC Building





# Major Change Request

## MAJOR CHANGE REQUEST FLOW STEPS



I would like to change major.  
What should I do?

Student send a request OR a scanned request form via email  
[icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)



Student fill out the **Major Change Request Form** at PC office



Level	REQUEST SUBMISSION PERIOD	Result Information
PC1	From week 2 <sup>nd</sup> to <b><u>week 8<sup>th</sup></u></b> of quarter (May 20 - 24, 2019)	Send to student's email before the registration date of the next quarter
PC2		
PC3		
PC4		

Remark :

- Students of non-math entrance majors (ICMC, ICCD, ICIR) MAY NOT request a major change to a math entrance majors -- they are suggested to reapply for an MUIC's next entry.  
\*- Other majors changing to ICCD must submit request by **WED of Week 7 (May 15, 2019)**
- If a student's Math score (result) is not equivalent to passing Elementary Math, the student must study Elementary Math during the following PC term.

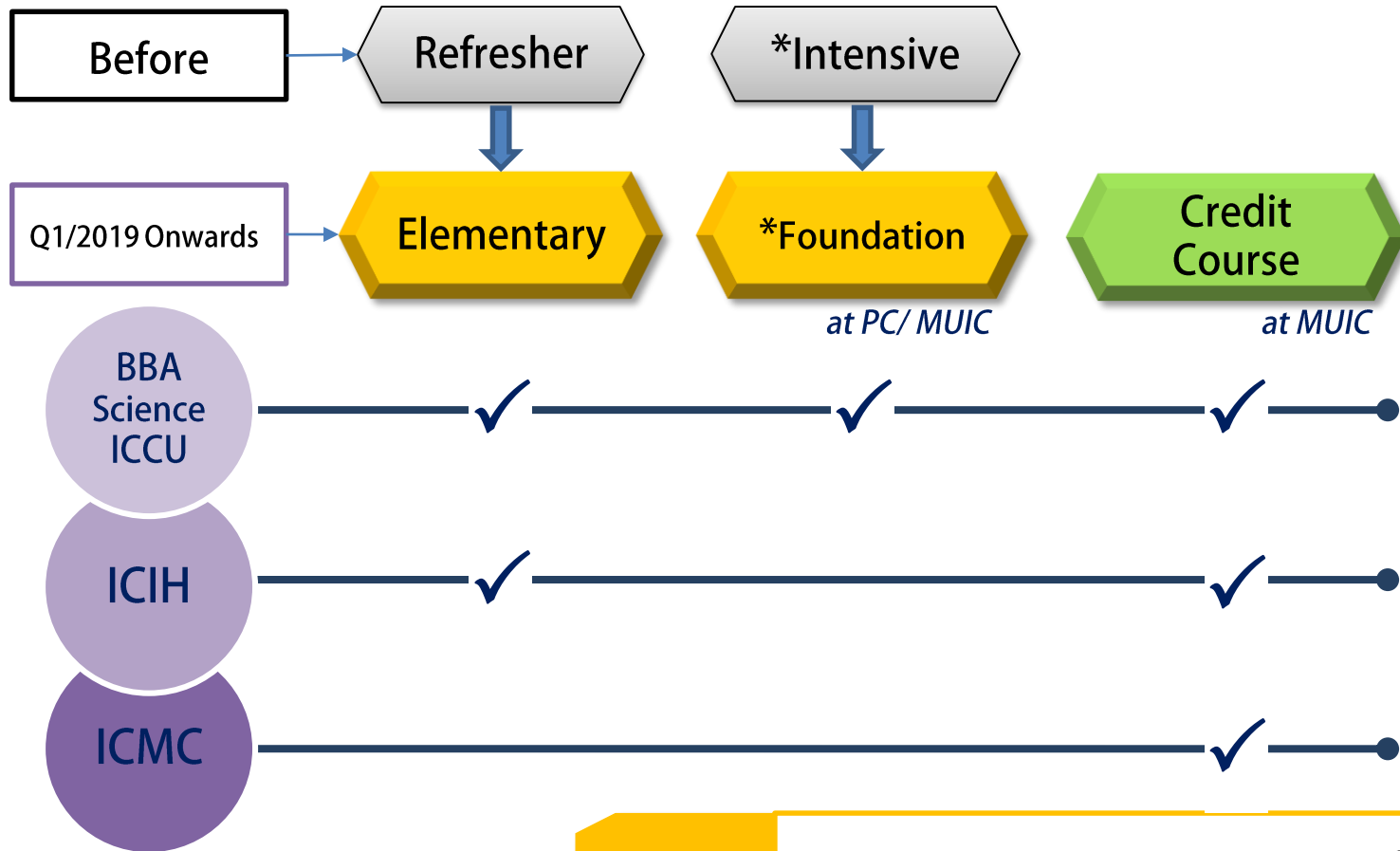
**Any other ways of requesting out of the above will NOT be acknowledged and taken into consideration!!**







# New PC Math Course



**Exempt** To be exempt from studying Math at PC only



# TCAS Survey

**\*\* For those who have made updates to TCAS after your PC Admissions Day OR newly applied for TCAS during January to April 2019**

## TCAS Clarification

### PC student

- Student's name **has not been sent to TCAS**
- Student with "TCAS" status please give the info. To the PC office

### MUIC / TCAS

- Pass to MUIC
- Pay 10,000 Baht for admission fee
- MUIC submit student's name to MU --- >TCAS

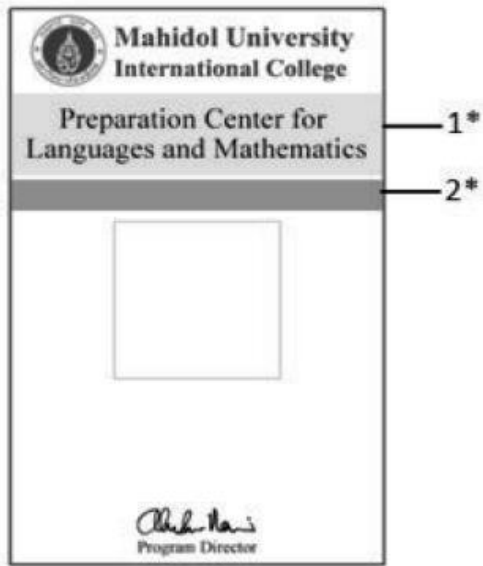
SURVEY

Please provide us with your TCAS LATEST status in 'TCAS Q2/2019 Survey Form' in PC Online Website



# Student Card

บัตรหมดอายุกันหรือ  
เปล่า?? บอกต่อ  
ไม่รอแล้วนะ !!



Front



Back

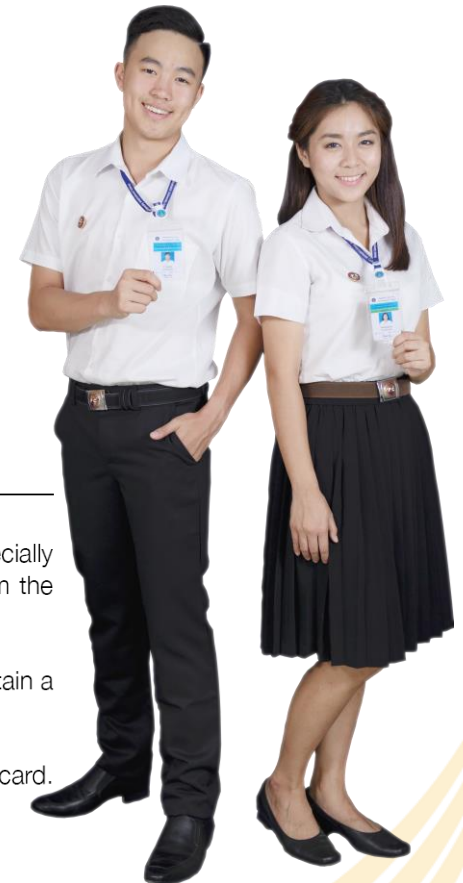
## STUDENT ID CARDS

All students must have a valid student ID card, which must be worn around the neck at all times, especially when entering an examination room and when registering for a library card or borrowing items from the Resource Room.

If students cannot show their ID cards on an examination day, they must contact the PC Office to obtain a letter of certification, which will cost 100 Baht.

Students who have lost their ID cards must contact the office immediately to arrange to get a new ID card. The following must be provided when requesting a new ID card:

- 150 baht cash





# Student Card

ติดต่อทำขอบัตรแทนได้ที่ PC Office [1<sup>st</sup> floor, MUIC Bldg.]  
ค่าธรรมเนียมออกบัตรแทน **100** บาท/วัน



Mahidol University International College  
Pre-College Program  
Verification of Student Status

## Final Examination

Quarter 3/2016 Level PC4 Group 1



To Whom It May Concern :

This is to certify that **Mr. Khamleorn HEMMAWONG**

**ID 652654-1** is enrolled as a student in the Pre-College Program at Mahidol University International College.

This Document is only valid for **August 02, 2016**

Yours sincerely,

**Pre-College Program**

**August 02, 2016**

**Student's Signature**

.....

**August 02, 2016**



# LOST & FOUND



What if I lose my belonging on campus?

I found this belonging unattended.

Where to go?

SA



PC







# Cooperation: Belongings



All your belongings and valuables **MUST** be removed after class.



# PC Examination Schedule

**MIDTERM EXAM SCHEDULES ARE TO BE ANNOUNCED  
[by PC Week 3 after Songkran Holidays]**

**on**

**<http://pc.muic.mahidol.ac.th/> and LINE Group**

MUIC Preparation Center for Languages and Mathematics  
Wisdom of the land  
Mahidol University International College

MU HOME | MUIC HOME | MU-WEBMAIL | Salaya Link | PC Google Site

## WHAT IS PC?

[Click Here](#) **New Student**

**New Student**

**Current Student**

**Current Student** [Click Here](#)

[Registration for MP student](#) [Click Here](#)

### About Program

The PC Online Services Program has been developed for both PC candidates and PC students. This system consists of several modules that provide useful information and services for students.

### PC Announcements

- Library Membership Application** ([Download file](#)) **update!!** [2018/04/04]  
If you are interested in borrowing the library's items, please click the link to apply the MUIC library membership.
- Holidays for Songkran festival** **update!!** [2018/04/03]  
Holidays for Songkran festival will be from April 12-16, 2018.
- PC Class-lists and Schedules of Q2/2018 are now available** ([Download file](#)) [2018/04/01]  
Students must print out their class lists and schedules because the PC office will NOT provide this service. Any request concerning class lists will only be accepted by email as icpc@mahidol.ac.th !! 1st Period of all PC Classes on Monday April 2, 2018 will start at 10:30 am.
- PC Student Handbook for Download** ([Download file](#)) [2018/03/29]  
New PC Students can download PC Student Handbook HERE.
- Comments from PC students** ([Download file](#)) [2016/03/28]





# Passing PC Arrangements

For PC4/MP students who pass to MUIC

Week	Date	Time	Subject
11	Tuesday, June 11, 2019	2:00 P.M.	Final Results via PC Online
	Thursday, June 13, 2019	1:00 P.M.	MUIC Entrance Interview Results Announcement
11	Friday, June 14, 2019	8:30 - 10:00 A.M.	PC4 Students meeting with MUIC Staff <b>@ Charinyarasami Hall</b> (3rd Floor, Aditayathorn Building) <b>(MUST Attend)</b>
	Thursday, June 27, 2019	Details will be given on Friday, June 14, 2019	<b>MUIC Admissions Day</b>
	September 4 - 5, 2019		MUIC Registration & Orientation Day
<b>(MUST Attend) June 14 &amp; 27, 2019</b>			
	Monday, September 9, 2019		<b>MUIC 1st Trimester Begins</b>

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\*The arrangements set above are subject to change. Please be updated to all the announcements by PC.



**Re: Request for documents**

In order to complete your registration at Mahidol University International College, the MUIC Admissions office has requested that you provide and submit **all** of the following documents:

1. MOE (IGCSE) ใบเทียบวุฒิการศึกษา “Certificate of High School Equivalency” from the Ministry of Education

Please kindly submit a copy of these documents at the MUIC Admissions office by [REDACTED]. If you do not do this, you will be **INELIGIBLE TO BE ACCEPTED** College in Trimester 3/2016-2017. If you have any questions, please contact MUIC Admissions office on the 1<sup>st</sup> floor of the MUIC Building 1, Tel: 02-441-5090 ext.1124.

May 31, 2019

Sincerely yours,

Alexander Nanni  
Director of Preparation Center for Languages and Mathematics

\* In order to certify your diploma/GED/IGCSE or non-Thai high school results, you must contact the Thai Ministry of Education Office to get the certification letter. This document IS REQUIRED for MUIC matriculation.

*I understand that I must submit all of the documents mentioned above by the required date. If I fail to do this, I understand that I will **not** be eligible to be admitted to the College in Trimester 3/2016-2017.*





"I'm worried about my exam"

"Because of my health problem, sometimes I can't concentrate."

"I can't catch up with the lesson"

"I can't get along with my classmates"

## Let's Talk!

**Let your problem meet solution**

Contact PC STAFF at the office OR  OR Send an email to [icpc@mahidol.ac.th](mailto:icpc@mahidol.ac.th)

- Advising / Counseling
  - Academic
  - Health concerns
  - Other related factors
- Follow up REPEAT students in week 4 – 8
  - Attendance
  - Midterm results



**MAKE A COUNSELING APPOINTMENT AT PC OFFICE**





# Smoking Policies



**NON  
SMOKING  
AREA**

**Mahidol University is a NON-SMOKING campus!**

For irresistible smokers, **YOU**  
**MUST:**

1. Smoke in the smoking area beside the PC Car Park, NOT in outdoor areas;
2. NOT litter the cigarette end;
3. NOT tempt new smokers.

**PLEASE be aware that you may be monitored and given warnings!**



# MUIC Golf Cart Service



## Service Schedule: April 9 – 21, 2019

- **07:30 a.m. - 08:30 a.m.**  
Route Parking 5 --> MUIC [and PC] Building
- **11:30 a.m. - 13:00 p.m.**  
Route MUIC [and PC] Building  
---> Parking 5
- **14:50 p.m. - 16:00 p.m.**  
Route MUIC [and PC] Building  
---> Parking 5



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# Q&A





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Thank you for joining  
this meeting